

Adams County Public Library  
Board of Trustees Regular Meeting  
November 11, 2015 – 5:30 p.m.

The Adams County Public Library Board of Trustees met on November 11, 2015, at 5:30 p.m. for their regular meeting at the Peebles Public Library.

President David Hook called the meeting to order. Members present were Doug McClellan, Josie Winterhalter, Phil Rhonemus, Linda Worley, Linda Stepp and Danny Grooms. Others present were Executive Director Nicholas Slone and Fiscal Officer Barbara Finnegan.

**Motion #1** made by Linda Worley, seconded by Phil Rhonemus **to approve the minutes of the regular meeting held October 14, 2015.** Motion carried. All yeas.

#### **Report of Fiscal Officer**

**Motion #2** made by Linda Stepp, seconded by Danny Grooms to authorize the **Fiscal Officer to proceed with the renewal of the current Certificate of Deposit.** Motion carried. All yeas.

**Motion #3** made by Linda Stepp, seconded by Josie Winterhalter **to accept the financial reports of the Fiscal Officer and approve the payment of bills.** Motion carried. All yeas.

**Motion #4** made by Doug McClellan, seconded by Josie Winterhalter **to accept the amounts and rates as determined by the budget commission and authorize the necessary tax levies.** Motion carried. All yeas.

#### **Reports of Committees**

**Nominating Committee – Linda Worley, Josie Winterhalter and Danny Grooms will report on appointment nominations for 2016.**

#### **Report of Executive Director**

**Motion #5** made by Josie Winterhalter, seconded by Linda Worley to **accept donations, acknowledge volunteer services, and to approve library support group activities as requested.** Motion carried. All yeas.

#### **New Business**

**Motion #6** made by Linda Stepp, seconded by Phil Rhonemus **to approve Official Holidays for 2016.**

New Year's Day	Friday	January 1, 2016
Memorial Day	Monday	May 20, 2016
Independence Day	Monday	July 4, 2016
Labor Day	Monday	September 5, 2016
Thanksgiving Eve	Wednesday, close at 4:00	November 23, 2016
Thanksgiving	Thursday	November 24, 2016
Christmas Eve Day	Saturday	December 24, 2016
Christmas Day	Sunday (Observed Monday)	December 25, 2016
New Years Eve Day	Sunday (Observed Monday)	December 31, 2016

**Motion #7** made by Doug McClellan, seconded by Josie Winterhalter to approve renewal of the United Healthcare medical insurance plan, as quoted by SEBO, effective December 1, 2015. Motion carried. All yeas

#### **Executive Session**

**6:15 p.m. Motion #8** made by Linda Worley, seconded by Danny Grooms, to enter into executive session to discuss the employment and compensation of employees. Roll Call – Doug McClellan - yea, Josie Winterhalter - yea, Phil Rhonemus – yea, Linda Worley – yea, Linda Stepp – yea, Danny Grooms - yea, David Hook – yea.

6:30 p.m. Reconvened in regular session

**Motion #9** made by Phil Rhonemus, seconded by Josie Winterhalter to approve the following assignments:

**Full time assignment as Collection Development Specialist for Amy Werring at a yearly salary of \$27,000, effective December 14, 2016.**

**Part-time assignment as Library Page for Jacob Fletcher at an hourly rate of \$8.10, effective November 6, 2015.**

**Part-time assignment as Library Page for Miranda Scott at an hourly rate of \$8.10, effective November 9, 2015.**

Motion carried. All yeas

**Motion #10** made by Doug McClellan, seconded by Josie Winterhalter to approve a one time pay increase for current employees equal to 5% of total wages from January 2016 through November 2016, payable on the November 27, 2016 payroll. Roll Call – Doug McClellan - yea, Josie Winterhalter - yea, Phil Rhonemus – yea, Linda Worley – yea, Linda Stepp – yea, Danny Grooms - yea, David Hook – yea.

The meeting was adjourned to meet in regular session at the West Union Public Library on Wednesday December 9, 2015 at 5:30 p.m.

**Secretary**

**President**