

## Adams County Public Library

### Board of Trustees Regular Meeting May 11, 2016 – 5:30 p.m.

The Adams County Public Library Board of Trustees met on May 11, 2016, at 5:30 p.m. for their regular meeting at the Manchester Public Library.

David Hook called the meeting to order. Members present were Doug McClellan, Phil Rhonemus, Linda Worley, Josie Winterhalter, Linda Stepp and David Hook. Others present were Executive Director Nicholas Slone and Fiscal Officer Barbara Finnegan.

Danny Grooms was excused.

Minutes of the previous Board of Trustees meeting were reviewed and discussed.

**Motion #1** made by Linda Stepp, seconded by Phil Rhonemus **to approve the minutes of the regular meeting, held April 20, 2016. Motion carried. All yeas.**

#### Report of Fiscal Officer

The financial reports submitted by the Fiscal Officer were reviewed and discussed.

**Motions #2** made by Linda Worley, seconded by Josie Winterhalter **to accept the financial reports of the Fiscal Officer and approve the payment of bills.**

**Motion carried. All yeas.**

#### Report of Executive Director

The monthly library reports submitted by the Executive Director were reviewed and discussed.

**Motion #3** made by Josie Winterhalter, seconded by Phil Rhonemus **to accept donations, acknowledge volunteer services, and to approve library support group activities as requested. Motion carried. All yeas.**

**Other Reports / Discussion** - The Summer Lunch program will begin on June 1<sup>st</sup> and end on July 22, 2016. The program coincides with the Summer Reading Program, which ends on July 29, 2016. Discussions included the possible purchase of Collection HQ, a web based product used by 350 libraries in the U.S. and Canada, landscaping for the Manchester Library and awnings for North Adams Library.

## **New Business**

**Motion #4** made by Linda Stepp, seconded by Josie Winterhalter to recommend David Hook for re-appointment to the Library Board of Trustees. The position is a judicial appointment by the Adams County Common Pleas Court judge. Motion carried. All yeas.

**Motion #5** made by Linda Worley, seconded by Doug McClellan, to approve the renewal of the library's liability insurance through Hazelbaker Insurance Agency, at the current rate. Motion carried. All yeas.

## **Adjournment**

The meeting was adjourned to meet in regular session at the North Adams Public Library on Wednesday June 8, 2016 at 5:30 p.m.