

## Adams County Public Library

### Board of Trustees Regular Meeting June 8, 2016 – 5:30 p.m.

The Adams County Public Library Board of Trustees met on June 8, 2016, at 5:30 p.m. for their regular meeting at the North Adams Public Library.

Danny Grooms called the meeting to order. Members present were David Hook, Linda Worley, Phil Rhonemus, Doug McClellan, Linda Stepp, Josie Winterhalter and Danny Grooms. Others present were Executive Director Nicholas Slone and Fiscal Officer Barbara Finnegan.

Minutes of the previous Board of Trustees meeting were reviewed and discussed.

**Motion #1** made by Linda Stepp, seconded by Josie Winterhalter **to approve the minutes of the regular meeting, held May 11, 2016.** Motion carried. All yeas.

#### Report of Fiscal Officer

The financial reports submitted by the Fiscal Officer were reviewed and discussed, including the Interim Budget for the fiscal year 2017, due July 1, 2016.

**Motion #2** made by Doug McClellan, seconded by David Hook **to approve the Interim Budget submitted by the Fiscal Officer.** Motion carried. All yeas.

**Motion #3** made by Phil Rhonemus, seconded by Linda Worley **to accept the financial reports of the Fiscal Officer and approve the payment of bills.** Motion carried. All yeas.

#### Report of Executive Director

The monthly library reports submitted by the Executive Director were reviewed and discussed.

**Motion #4** made by Josie Winterhalter, seconded by Linda Stepp **to accept donations, acknowledge volunteer services, and to approve library support group activities as requested.** Motion carried. All yeas.

**Other Reports / Discussion** – A concern over young and teenage patrons jumping off the rear entrance structures at the Manchester Library was discussed. Options for tree windbreaks at North Adams were discussed, with the

possibility of enlisting the Forestry Service for advice. The new storage shed at North Adams was examined.

### **Old Business**

**Motion #5** made by Linda Stepp, seconded by Josie Winterhalter to **approve the purchase of Collection HQ at the cost \$10,000 per year for three years, and a one-time set-up fee of \$1,500. Costs will be offset by credits issued by Baker & Taylor totaling \$8,500 for the same three year period.** Motion carried. All yeas

### **New Business**

#### **Executive Session**

**6:10 p.m. Motion #6** made by Linda Worley, seconded by Doug McClellan, to **enter into executive session to discuss the employment and compensation of employees.** Roll Call – David Hook – yea, Linda Worley - yea, Phil Rhonemus – yea, Doug McClellan – yea, Linda Stepp – yea, Josie Winterhalter – yea, Danny Grooms – yea.

6:28 p.m. Reconvened in regular session

**Motion #7** made by Linda Stepp, seconded by Phil Rhonemus to **approve the revision of Section 2.820 – Fiscal Officer from an exempt to a non-exempt job classification, as recommended by the executive director.** Motion carried. All yeas

**Motion #8** made by David Hook, seconded by Linda Worley to **approve the full time assignment of Natosha Massie as Public Services Librarian, at a yearly salary of \$32,000, effective June 13, 2016.** Motion carried. All yeas

**Motion #9** made by Linda Worley, seconded by Doug McClellan to **accept the retirement of Nancy Eubanks, with regrets, as of 6/30/2016.** Motion carried. All yeas

### **Adjournment**

The meeting was adjourned to meet in regular session at the Peebles Public Library on Wednesday July 13, 2016 at 5:30 p.m.