

Adams County Public Library

Board of Trustees Regular Meeting August 10, 2016 – 5:30 p.m.

The Adams County Public Library Board of Trustees met on August 10, 2016, at 5:30 p.m. for their regular meeting at the West Union Public Library.

Danny Grooms called the meeting to order. Members present were Phil Rhonemus, David Hook, Doug McClellan, Danny Grooms, Linda Stepp and Josie Winterhalter. Others present were Executive Director Nicholas Slone and Fiscal Officer Barbara Finnegan.

Linda Worley was excused

Minutes of the previous Board of Trustees meeting were reviewed and discussed.

Motion #1 made by Josie Winterhalter, seconded by Linda Stepp, **to approve the minutes of the regular meeting, held June 8, 2016.** Motion carried. All yeas.

Report of Fiscal Officer

The financial reports submitted by the Fiscal Officer were reviewed and discussed.

Motion #2 made by David Hook, seconded by Doug McClellan **to accept the financial reports of the Fiscal Officer and approve the payment of bills.** Motion carried. All yeas

Motion #3 made by Linda Stepp, seconded by Phil Rhonemus to activate the appropriation account code 1000-100-520-000 - Taxes and Assessments. The appropriation will allow the payment of sales tax for items sold to patrons, such as earbuds, flash drives, and library mugs. Motion carried. All yeas

Motion #4 made by Phil Rhonemus, seconded by Josie Winterhalter to **approve appropriation transfers as recommended by the fiscal officer, retroactive to June 7, 2016.**

| Amount | From | To |
|-------------|------------------------------|---------------------------------------|
| \$10,000.00 | 1000-100-333-1000 Security | 1000-100-331-1000 Maintenance |
| \$7,000.00 | 1000-100-720-1000 Land Imp. | 1000-100-331-1000 Maintenance |
| \$7,000.00 | 1000-100-730-1000 Buildings | 1000-100-331-1000 Maintenance |
| \$7,000.00 | 1000-100-740-1000 Bldg. Impr | 1000-100-331-1000 Maintenance |
| \$150.00 | 1000-100-550-1000 Refunds | 1000-100-520-1000 Taxes & Assessments |
| \$12,000.00 | 1000-100-411-1000 Books | 1000-100-414-1000 Computer Services |

Report of Executive Director

The monthly library reports submitted by the Executive Director were reviewed and discussed.

Motion #5 made by Linda Stepp, seconded by David Hook **to accept donations, acknowledge volunteer services, and to approve library support group activities as requested.** Motion carried. All yeas.

Other Reports / Discussion – Accelerated Reading Levels are being identified with colored dot coding on the Libraries book inventories. / Nick Slone has been elected to the SEO advisory Board. / Safety procedures for the Outreach program were discussed. / Jordan Werring has been selected as the Guiding Ohio Online representative. /The libraries have the option of donating discarded books to the county’s “Little Libraries”.

Old Business

The possibility was discussed of putting some barrier such as poles to discourage kids from climbing the back walls at the Manchester Library. / The problem with the roof repair at North Adams was discussed. The insurance company determined the shingles were installed incorrectly, and are not covered in our policy. The matter has been turned over to the contractor of the project.

New Business

The possibility was discussed of purchasing a picnic table for the West Union Library.

Executive Session

6:15 p.m. Motion #6 made by Linda Stepp, seconded by Josie Winterhalter, **to enter into executive session to discuss the employment and compensation of employees.** Roll Call – Phil Rhonemus - yea, David Hook – yea, Doug McClellan – yea, Danny Grooms – yea, Linda Stepp – yea, Josie Winterhalter – yea.

6:25 p.m. Reconvened in regular session

Motion #7 made by Doug McClellan, seconded by Linda Stepp, **to accept the resignations of Jacob Fletcher, effective July 22, 2016 and Shannon Bender, effective August 6, 2016.** Motion carried. All yeas

Adjournment

The meeting was adjourned to meet in regular session at the Manchester Public Library on Wednesday September 14, 2016 at 5:30 p.m.