

Adams County Public Library

Board of Trustees Regular Meeting September 14, 2016 – 5:30 p.m.

The Adams County Public Library Board of Trustees met on September 14, 2016, at 5:30 p.m. for their regular meeting at the Manchester Public Library.

Danny Grooms called the meeting to order. Members present were Linda Stepp, David Hook, Doug McClellan, Danny Grooms, Josie Winterhalter, Linda Worley and Phil Rhonemus. Others present were Executive Director Nicholas Slone and Fiscal Officer Barbara Finnegan.

Minutes of the previous Board of Trustees meeting were reviewed and discussed.

Motion #1 made by Josie Winterhalter, seconded by David Hook, **to approve the minutes of the regular meeting, held August 10, 2016.** Motion carried. All yeas.

Report of Fiscal Officer

The financial reports submitted by the Fiscal Officer were reviewed and discussed.

Motion #2 made by Linda Stepp, seconded by Doug McClellan **to accept the financial reports of the Fiscal Officer and approve the payment of bills.** Motion carried. All yeas.

Report of Executive Director

The monthly library reports submitted by the Executive Director were reviewed and discussed.

Motion #3 made by Phil Rhonemus, seconded by Linda Worley **to accept donations, acknowledge volunteer services, and to approve library support group activities as requested.** Motion carried. All yeas.

Other Reports / Discussion – A video of ACPL's Summer Reading Program was produced by Josh Brown. The video is on the library's website and on Facebook.

Old Business

The problem with the roof repair at North Adams was discussed. The matter has been turned over to the contractor of the project who is in the process of reviewing the situation with their subcontractors and insurer. / A bench was purchased for West Union location, and situated by the front entrance / A barrier

of some kind will be installed to discourage kids and young adults from climbing and jumping from the back walls of the Manchester Library.

New Business

A proposed policy change for Section 2.700 – Performance Review - was discussed. Potential future policy changes were discussed, / Patron Fine Policy – possible change to fine free for everyone / Payroll Schedule – currently processed monthly, possible change to biweekly in 2017 / Student library cards and e-cards, with the goal of registering every student in Adams County.

Motion #4 made by Linda Stepp, seconded by Josie Winterhalter **to approve revised policy Section 2.700 – Performance Review.** Motion carried. All yeas

Executive Session

6:15 p.m. Motion #4 made by Linda Stepp, seconded by Josie Winterhalter, **to enter into executive session to discuss the employment and compensation of employees.** Roll Call – Linda Stepp – yea, David Hook – yea, Doug McClellan – yea, Danny Grooms – yea, Josie Winterhalter – yea, Linda Worley – yea, Phil Rhonemus – yea

6:20 p.m. Reconvened in regular session

Motion #5 made by Linda Worley, seconded by Doug McClellan, **to hire Michael Sheridan and Harley Nichols as Library Pages, at the rate of \$8.10 per hour, effective September 1, 2016.** Motion carried. All yeas

Adjournment

The meeting was adjourned to meet in regular session at the North Adams Public Library on Wednesday October 12, 2016 at 5:30 p.m.