

Adams County Public Library

Board of Trustees Regular Meeting October 12, 2016 – 5:30 p.m.

The Adams County Public Library Board of Trustees met on October 12, 2016, at 5:30 p.m. for their regular meeting at the North Adams Public Library.

Danny Grooms called the meeting to order. Members present were Josie Winterhalter, Doug McClellan, Phil Rhonemus, Linda Worley, Linda Stepp, Danny Grooms and David Hook. Others present were Executive Director Nicholas Slone and Fiscal Officer Barbara Finnegan.

There was no public participation.

Minutes of the previous Board of Trustees meeting were reviewed and discussed.

Motion #1 made by Josie Winterhalter, seconded by Linda Stepp, **to approve the minutes of the regular meeting, held September 14, 2016.** Motion carried. All yeas.

Report of Fiscal Officer

The financial reports submitted by the Fiscal Officer were reviewed and discussed.

Motion #2 made by Linda Worley, seconded by David Hook **to accept the financial reports of the Fiscal Officer and approve the payment of bills.** Motion carried. All yeas

Report of Executive Director

The monthly library reports submitted by the Executive Director were reviewed and discussed.

Motion #3 made by Phil Rhonemus, seconded by Doug McClellan **to accept donations, acknowledge volunteer services, and to approve library support group activities as requested.** Motion carried. All yeas.

Other Reports / Discussion – Discussion regarding some loitering/misbehaving on the part of young patrons. Intervention has taken place and all locations will post signs prohibiting loitering and supporting “quiet” WIFI use after hours. Other discussions were concerning the hot water heater at ACP, employee evaluations and the Friends need lists and projects.

Old Business

The problem with the roof repair at North Adams was discussed and is on hold. The matter is currently with the underwriters of the library and the contractor of the North Adams project, both of which are Westfield Insurance. The HVAC unit at Manchester was discussed and the cost will be quoted by several local businesses. The barrier to discourage kids and young adults from climbing and jumping from the back walls of the Manchester Library will be installed.

New Business

Proposed policy changes discussed in the September Meeting were voted on.

Motion #4 made by Linda Stepp, seconded by David Hook **to approve revised policy Section 3.220 – Work Schedule, retroactive to June 10, 2015.** Motion carried. All yeas

Motion #5 made by Linda Worley, seconded by Linda Stepp **to approve revised policy Section 3.510 – Pay Period & Method of Payment, effective December 21, 2016.** Motion carried. All yeas

Motion #6 made by Linda Stepp, seconded by Josie Winterhalter **to approve revised policy Section 4.100 – Library Cards, effective November 1, 2016.** Motion carried. All yeas

Motion #7 made by Linda Stepp, seconded by David Hook **to approve revised policy Sections 4.200 – Circulation Rules, and 4.230 – Schedule of Fines and Fees, effective November 1, 2016.** Motion carried. All yeas

Motion #8 made by Josie Winterhalter, seconded by Phil Rhonemus **to approve spending to upgrade and convert the library phone system.** Motion carried. All yeas

Adjournment

The meeting was adjourned to meet in regular session at the Peebles Public Library on Wednesday November 9, 2016 at 5:30 p.m.