

## Record of Proceedings

**Adams County Public Library  
West Union Public Library  
Board of Trustees Regular Meeting  
April 12, 2017**

The Adams County Public Library Board of Trustees met on April 12, at 5:30 p.m. for their regular meeting at the West Union Public Library

Linda Stepp called the meeting to order. Members present were Josie Winterhalter, Linda Worley, Phil Rhonemus, David Hook and Doug McClellan. Danny Grooms was excused. Others present were Executive Director Nicholas Slone and Fiscal Officer Barbara Finnegan.

Minutes of the previous Board of Trustees meeting were reviewed and discussed.

**Motion #1** made by Josie Winterhalter, seconded by Doug McClellan **to approve the minutes of the regular meeting, held April 12, 2017.** Motion carried. All yeas.

### **Report of Fiscal Officer**

The financial reports submitted by the Fiscal Officer were reviewed and discussed,

**Motion #2** made by David Hook, seconded by Linda Worley **to accept the financial reports of the Fiscal Officer and approve the payment of bills.** Motion carried. All yeas.

### **Report of Executive Director**

The monthly library reports submitted by the Executive Director were reviewed and discussed.

**Motion #3** made by Phil Rhonemus, seconded by Doug McClellan **to accept donations, acknowledge volunteer services, and to approve library support group activities as requested.** Motion carried. All yeas.

A House Bill wanting a 4% reduction in library funding was discussed. The library has seen a 21% increase in circulation due in part to the school cards. Manchester Elementary and the Christian School have not participated in the school cards yet.

The Peebles Magazine Club was asked about purchasing some library decorations.

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**Other Reports / Discussion** – A challenged book on Opposing Viewpoints, Transgender”, was discussed.

**Motion #4** by Josie Winterhalter, seconded by Phil Rhonemus **to retain the book in the library collection, in accordance with established collection development policies.** Motion carried. All yeas.

### Old Business

Electrician is needed to check on the lights at the West Union Branch.

The decision was made to turn off the Wi-Fi during the hours of 12:00a.m.-5:00 a.m.

Message was left about the storage of the van, no response as of yet.

### New Business

5:55 p.m. Executive Session

**Motion #5** made by Linda Worley, seconded by Doug McClellan, **to enter into executive session to discuss the employment and compensation of employees.**  
**Roll Call —Josie Winterhalter – yea, Linda Worley – yea, Linda Stepp – yea, Phil Rhoneum – yea, David Hook – yea, Doug McClellan – yea.**

6:18 p.m. Reconvened in regular session

**Motion #6** made by Linda Worley, seconded by Doug McClellan **to approve a one time pay increase of \$5.00 an hour for the Deputy Fiscal Officer for the pay periods of 27<sup>th</sup> February 2017 – 12 May 2017.** Motion carried. All yeas

**Motion #7** made by Doug McClellan, seconded by David Hook to approve purchase of a 12x16 storage building for Peebles at the cost of \$3,500.00. Motion carried, All yeas.

### Adjournment

The meeting was adjourned to meet in regular session at the Manchester Public Library on Wednesday May 10, 2017 at 5:30 p.m.

Secretary

President