

Record of Proceedings

**Adams County Public Library
North Adams Public Library
Board of Trustees Regular Meeting
June 14, 2017 – 5:30 p.m.**

The Adams County Public Library Board of Trustees met on June 14, 2017, at 5:30 p.m. for their regular meeting at the North Adams Public Library.

Danny Grooms called the meeting to order. Members present were Linda Worley, Phil Rhonemus, Josie Winterhalter, David Hook, and Doug McClellan. Others present were Executive Director Nicholas Slone, Fiscal Officer Amy Werring.

Linda Stepp was excused.

Minutes of the previous Board of Trustees meeting were reviewed and discussed.

Motion #1 made by Josie Winterhalter, seconded by Doug McClellan **to approve the minutes of the regular meeting held May 10, 2017.** Motion carried. All yeas.

Report of Fiscal Officer

The financial reports submitted by the Fiscal Officer were reviewed and discussed.

Motion #2 made by Phil Rhonemus, seconded by David Hook **to accept the financial reports of the Fiscal Officer and approve the payment of bills.**

Motion carried. All yeas.

Motion #3 made by Linda Worley, seconded by Josie Winterhalter **to accept the Interim Budget.** Motion carried. All yeas.

Report of Committees

Motion #4 made by Doug McClellan, second by Linda Worley **to accept the report of the Audit Committee.** Motion carried. All yeas.

Report of Executive Director

The monthly library reports submitted by the Executive Director were reviewed and discussed. Manchester Friends of the Library have agreed to reimburse for the metal benches installed. The North Adams Friends Group is participating in the Kroger rewards program. Friends of the West Union library are looking for members.

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Motion #5 made by Josie Winterhalter, seconded David Hook **to accept donations, acknowledge volunteer services, and to approve library support group activities as requested.** Motion carried. All yeas.

Old Business

Dean has installed rebar in the cement parking bumpers at Peebles.

Phil Rhonemus has requested numbers on the summer food program.

New Business

Emergency Preparedness class will be offered on August 24, 2017 by the Ohio Library Council at Lucasville. Nick would like the entire staff to attend. **Motion #6** made by Doug McClellan, seconded by Phil Rhonemus, **to close the library for staff training on August 24, 2017.** Motion carried. All yeas.

Healthy Meetings Policy - Section 3.820 Josie Winterhalter does not believe that a policy should mandate food choice. It should be voluntary. Danny Grooms advised the issue be tabled. No motion made.

Nick will collect more examples of other organizations' Meeting Room policies. The board asks that he ask for advisement from the Prosecutor's Office and the Ohio Library Council.

The July Board Meeting scheduled for July 12, 2017 will fall during the Adams County Fair. **Motion #7** made by David Hook, seconded by Josie Winterhalter, **to cancel the meeting due to scheduling issues.** Motion carried. All yeas.

6:38 p.m. **Motion #8** made by Linda Worley, seconded by Doug McClellan, **to enter into executive session to discuss the employment and compensation of employees.** Roll call Danny Grooms, Doug McClellan, Linda Worley, Phil Rhonemus, David Hook, and Josie Winterhalter.

6:41 p.m. Reconvened in regular session.

Motion #9 made by Linda Worley, seconded by David Hook, **to approve the part-time employment of Allison Burton as Library Page, effective June 5, 2017 at \$8.15 per hour.** Motion carried. All yeas.

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Adjournment

The meeting was adjourned to meet in regular session at the West Union Public Library on August 9, 2017.

Secretary

President