ADAMS COUNTY PUBLIC LIBRARY

SECTION 4.100 – LIBRARY CARD (revised 7/12/06; 7/14/2010;revised 10/12/16)

Any resident of Ohio or Mason County, Kentucky, or any person employed in Ohio may apply for a library card. Generally applicants must apply for a library card in person; however, individuals with disabilities who are unable to visit the library may apply by phone or mail.

Applicants for a library card must provide all required information on the application form, certify the accuracy of the information supplied, and agree to the terms and conditions of library use, including financial responsibility for all items charged out on the card.

A valid, current address may be determined under one of the following conditions: (1) a deliverable address is already on file for another member of the same household; or (2) the applicant presents a photo ID with a current address.

A parent or guardian must sign the application of any child under the age of 18 and accept responsibility for the child's use of the library. The parent or guardian will be responsible not only for the payment of any charges incurred by the child's use of the library, but also for determining the appropriateness of materials and services used by the child.

A "Juvenile Only" card may be issued to any child under the age of 18. Juvenile patrons may use this card to check out up to 5 library items, excluding DVDs, as well as utilize all online resources, without assuming financial responsibility. This card type may be converted to a card with full privileges, if a parent or legal guardian signs to accept financial responsibility.

An "Electronic Resources" card may be issued remotely, in order to provide access to online resources only. This card may be converted to a card with full privileges, if the patron supplies additional information and signs to assume financial responsibility.