

Record of Proceedings

**Adams County Public Library
Manchester Public Library
Board of Trustees Regular Meeting
May 10, 2017 – 5:30 p.m.**

The Adams County Public Library Board of Trustees met on May 10, 2017, at 5:30 p.m. for their regular meeting at the Manchester Public Library.

Linda Stepp called the meeting to order. Members present were Linda Worley, Phil Rhonemus, Josie Winterhalter and Doug McClellan. Others present were Executive Director Nicholas Slone, Deputy Fiscal Officer Robyn Ritz and Amy Werring.

Danny Grooms and David Hook were excused.

Minutes of the previous Board of Trustees meeting were reviewed and discussed.

Motion #1 made by Josie Winterhalter, seconded by Linda Worley **to approve the minutes of the regular meeting held April 12, 2017.** Motion carried. All yeas.

Report of Fiscal Officer

The financial reports submitted by the Fiscal Officer were reviewed and discussed.

Motion #2 made by Doug McClellan, seconded by Phil Rhonemus, **to accept the financial reports of the Fiscal Officer and approve the payment of bills.**

Motion carried. All yeas.

Report of Executive Director

The monthly library reports submitted by the Executive Director were reviewed and discussed. Nick reports in-house circulation is up 3%. All branches will participate in the summer lunch program for the months of June and July. ACPL will launch another digital service, Hoopla, on June 1 just in time for our summer reading programs.

Motion #3 made by Linda Worley, seconded by Josie Winterhalter **to accept donations, acknowledge volunteer services, and to approve library support group activities as requested.** Motion carried. All yeas.

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Old Business

On April 16, 2017 all library locations began turning off their WiFi service from midnight to 5 a.m..

The North Adams branch will have their roof replaced on June 1.

The property insurance will increase by \$1,141.00 to \$12,446.00. **Motion #4** made by Doug McClellan, seconded by Josie Winterhalter to **approve the renewal at that rate.** Motion carried. All yeas.

New Business

The Manchester location reports that young people are now jumping off the front steps. Josie Winterhalter made the suggestion that it might be an advantage to have employee(s) with the knowledge of American Sign Language.

Peebles branch needs the parking bumpers reinforced with rebar to prevent movement.

6:18 p.m. **Motion #5 made by Phil Rhonemus, seconded by Linda Worley, to enter into executive session to discuss the employment and compensation of employees.** Roll call Linda Stepp, Linda Worley, Phil Rhonemus, Josie Winterhalter, and Doug McClellan.

6:23 p.m. Reconvened in regular session.

Motion #6 made by Josie Winterhalter, second by Doug McClellan to **approve appointment of Amy Werring as Fiscal Officer effective May 15, 2017 at \$38,000 per year.** Motion carried. All yeas.

Motion #7 made by Phil Rhonemus, second by Linda Worley to **approve removal of Barbara Finnegan as Fiscal Officer effective March 10, 2017.** Motion carried. All yeas.

Motion #8 made by Doug McClellan, second by Josie Winterhalter to **recommend Phil Rhonemus for reappointment to the Board of Trustees for a full term.** All yeas with Phil Rhonemus abstaining.

Motion #9 made by Linda Worley, second by Josie Winterhalter to **approve the application for a grant to fund the Guiding Ohio Online program.** Motion carried. All yeas.

Adjournment

The meeting was adjourned to meet in regular session at the North Adams Public Library on Wednesday June 14, 2017 at 5:30 p.m.

Secretary

President