

Record of Proceedings
Adams County Public Library
North Adams Public Library
Board of Trustees Regular Meeting
June 13, 2018

The Adams County Public Library Board of Trustees met on June 13, 2018, at 5:30 p.m. for their regular meeting at the North Adams Public Library.

Linda Worley called the meeting to order. Members present were Doug McClellan, Linda Worley, Josie Winterhalter, Linda Stepp, and Danny Grooms. Others present were Director, Nick Slone and Fiscal Officer, Amy Werring.

Phil Rhonemus and David Hook were excused.

Minutes of the previous Board of Trustees regular meeting were reviewed and discussed. **Motion #1** made by Linda Stepp, seconded by Josie Winterhalter **to approve the minutes of the regular meeting held May 9, 2018.** Motion carried. All yeas.

Report of Fiscal Officer

The financial reports submitted by the Fiscal Officer were reviewed and discussed. **Motion #2** made by Danny Grooms, seconded by Doug McClellan **to accept the financial reports of the Fiscal Officer and approve the payment of bills.** Motion carried. All yeas.

Motion #3 made by Josie Winterhalter, seconded Danny Grooms **to accept the Interim Budget.** Motion carried. All yeas.

Report of Executive Director

The monthly library reports submitted by the Executive Director were reviewed and discussed. **Motion #4** made by Doug McClellan, seconded by Linda Stepp **to accept donations, and acknowledge volunteer services, and to approve library support group activities as requested.** Motion carried. All yeas.

Old Business

Nick provided updates on Dean's repair to the Manchester water fountain, and advised Manchester staff were asked to be more aware of kids in the library.

He spoke to a couple of locations in West Union to store the van. The board suggested another location to pursue.

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Nick attended an SEO meeting and was advised that State Library will change the ebook policy to give priority for our local patrons in the new year.

We have not heard a decision regarding our technology grant but have heard that the Guiding Ohio Online grant will be voted on in July.

Nick gave an update on the potential levy renewal in Spring 2022.

Peggy McCartney has advised that she will retire effective July 31, 2018.

New Business

Jessica has gained approval for our eRate monies this year. The library will receive 80% reimbursement. **Motion #5** made by Linda Stepp, seconded by Josie Winterhalter **to approve spending up to \$26,000 for re-cabling all locations and up to \$4100 for upgraded network equipment. This equipment is needed to update our network, in preparation for the rollout of new computers, whether our grant is approved or not. Both purchases will be reimbursed at 80% by Federal eRate, later this year.** Motion carried. All yeas.

One of the board members requested a review and comparison of dress code policy. Nick will compile several for comparison.

Adjournment

The meeting was adjourned to meet in regular session at the West Union Public Library on Wednesday, August 8, 2018 at 5:30 pm.

Secretary

President