

**Adams County Public Library  
Board of Trustees Regular Meeting  
Manchester Public Library  
September 12, 2018 – 5:30 p.m.**

The Adams County Public Library Board of Trustees met on September 12, 2018 at 5:30 p.m. for their regular meeting at the Manchester Public Library.

Board President Phil Rhonemus called the meeting to order. Members present were Josie Winterhalter, Linda Stepp, Doug McClellan, Danny Grooms, Linda Worley and David Hook. Others present were Executive Director Nicholas Slone and Fiscal Officer Amy Werring.

There was no public participation.

Minutes of the previous Board of Trustees meeting were reviewed and discussed. **Motion #1** made by Josie Winterhalter, seconded by Linda Stepp **to approve the minutes of the regular meeting held August 8, 2018.** Motion carried. All yeas.

#### **Report of Fiscal Officer**

The financial reports submitted by the Fiscal Officer were reviewed and discussed. Public Library Funds estimates have been released by Ohio Department of Taxation for the second half of 2018 and a preliminary for 2019. Those estimates reflect a small increase.

**Motion #2** made by Doug McClellan, seconded by Linda Worley **to accept the financial reports of the Fiscal Officer and approve the payment of bills.** Motion carried. All yeas.

#### **Report of Executive Director**

**Motion #3** made by Danny Grooms, seconded by Linda Stepp **to accept the resignation of Astrid Johnson effective August 31, 2018.** Motion carried. All yeas.

The monthly library reports submitted by the Executive Director were reviewed and discussed.

**Motion #4** made by Josie Winterhalter, seconded by David Hook **accept donations, acknowledge volunteer services, and to approve library support group activities as requested.** Motion carried. All yeas.

**Motion #5** made by Josie Winterhalter, seconded by Linda Stepp **to approve spending up to \$18500 for the purchase and deployment of security camera systems at all four branches.** Motion carried. All yeas.

**Motion #6** made by Danny Grooms, seconded by Linda Stepp **to table the discussion of the changes to the organization chart until October meeting to allow review by the board members.** Motion carried. All yeas.

### **Executive Session**

**6:24 p.m. Motion #7** made by Linda Worley, seconded by Doug McClellan **to enter into executive session to discuss the employment and compensation of employees. Roll Call – Josie Winterhalter - yea, Phil Rhonemus - yea, Doug McClellan – yea. Linda Stepp – yea, Linda Worley – yea, David Hook – yea, Danny Grooms—yea.**

6:32 p.m. Reconvened in regular session

**Motion #8** made by Linda Stepp, seconded by Danny Grooms **to approve the change in assignment for Charles Andrew Wilson to part-time library clerk, level 1, for 29 hours per week at West Union for \$8.80 per hour.** Motion carried. All yeas.

### **Adjournment**

The meeting was adjourned to meet in regular session at the North Adams Public Library on Wednesday, October 10, 2018 at 5:30 pm.

**President**

**Secretary**

