

**Adams County Public Library
Board of Trustees Regular Meeting
North Adams Public Library
October 10, 2018 – 5:30 p.m.**

The Adams County Public Library Board of Trustees met on October 10, 2018 at 5:30 p.m. for their regular meeting at the North Adams Public Library.

Board President Phil Rhonemus called the meeting to order. Members present were Josie Winterhalter, Linda Stepp, Doug McClellan, Danny Grooms, Linda Worley and David Hook. Others present were Executive Director Nicholas Slone and Fiscal Officer Amy Werring.

There was no public participation.

Minutes of the previous Board of Trustees meeting were reviewed and discussed. **Motion #1** made by Josie Winterhalter, seconded by Linda Worley to **approve the minutes of the regular meeting held September 12, 2018.** Motion carried. All yeas.

Report of Fiscal Officer

The financial reports submitted by the Fiscal Officer were reviewed and discussed

Motion #2 made by Doug McClellan, seconded by Linda Stepp to **accept the financial reports of the Fiscal Officer and approve the payment of bills.** Motion carried. All yeas.

Motion #3 made by Linda Stepp, seconded by Danny Grooms to **adopt the resolution that the Adams County Auditor pay the amount of \$10033.00 to Adams County Public Library which is currently available in the Adams County, Ohio treasury. Roll Call – Linda Stepp – yea, Doug McClellan – yea, Linda Worley – yea, Phil Rhonemus – yea, Danny Grooms – yea, David Hook – yea, Josie Winterhalter – yea.**

Report of Executive Director

Motion #4 made by Linda Worley, seconded by Josie Winterhalter to **authorize up to six (6) weeks unpaid maternity leave for Julia McCane-Knox..** Motion carried. All yeas.

The monthly library reports submitted by the Executive Director were reviewed and discussed. Nick advised the board that the van parking currently used by the Health Department would be unavailable until after January 2019.

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Motion #5 made by Linda Worley, seconded by David Hook **accept donations, acknowledge volunteer services, and to approve library support group activities as requested.** Motion carried. All yeas.

Motion #6 made by Linda Stepp, seconded by Doug McClellan **to untable the discussion of the organizational chart and job descriptions.** Motion carried. All yeas.

Motion #7 made by Linda Stepp, seconded by Danny Grooms **to accept the change to the organizational chart and the addition of job descriptions: section 2.831 Access Services Coordinator and section 2.833 Enrichment Services Coordinator.** Motion carried. All yeas.

Motion #8 made by David Hook, seconded by Josie Winterhalter **to approve the change in Circulation Policy, section 4.200 – Circulation Rules.** Motion carried. All yeas.

Adjournment

The meeting was adjourned to meet in regular session at the Peebles Public Library on Wednesday, November 14, 2018 at 5:30 pm.

President

Secretary