

## Record of Proceedings

**Adams County Public Library  
North Adams Public Library  
Board of Trustees Regular Meeting  
February 13, 2019 – 5:30 p.m.**

The Adams County Public Library Board of Trustees met on February 13, 2019, at 5:30 p.m. for their regular meeting at the North Adams Public Library.

Phil Rhonemus called the meeting to order. Members present were Doug McClellan, Linda Worley, David Hook, Danny Grooms, Linda Stepp, and Josie Winterhalter. Others present were Executive Director Nicholas Slone and Fiscal Officer Amy Werring.

Minutes of the previous Board of Trustees meeting were reviewed and discussed.

**Motion #1** made by David Hook, seconded by Josie Winterhalter **to approve the minutes of the regular and organizational meetings held January 9, 2019.** Motion carried. All yeas.

### **Report of Fiscal Officer**

The financial reports submitted by the Fiscal Officer were reviewed and discussed.

**Motion #2** made by Linda Stepp, seconded by Danny Grooms **to accept the financial reports of the Fiscal Officer and approve the payment of bills.** Motion carried. All yeas.

**Motion #3** made by David Hook, seconded by Linda Worley **to approve the disposal of documents set by the Library's retention policy.** Motion carried. All yeas.

### **Report of Executive Director**

The monthly library reports submitted by the Executive Director were reviewed and discussed.

**Motion #4** made by Josie Winterhalter, seconded by Linda Stepp **to accept donations, acknowledge volunteer services, and to approve library support group activities as requested.** Motion carried. All yeas.

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### Old Business

Nick provided updates to several past discussions:

- The public catalog computers access has been restricted to catalog only.
- Outreach van parking is still not resolved, awaiting decisions by outside entities.
- Peebles will host an after-hours poetry reading of the works of Aralee Strange on May 9, 2019 at 7:30 pm.
- The handicap door at Peebles is now in working order.
- The delivery contract information is still under review.

5:58 p.m. **Motion #5** made by David Hook, seconded by Danny Grooms, **to enter into Executive Session to discuss the security arrangements at each location.** Roll call Josie Winterhalter-yea, Linda Worley-yea, Doug McClellan-yea, Phil Rhonemus-yea, Danny Grooms-yea, and David Hook-yea, Linda Stepp-yea.

6:25 p.m. Reconvened in regular session.

### Adjournment

The meeting was adjourned to meet in regular session at the Peebles Public Library on March 13, 2019.

**Secretary**

**President**