

Record of Proceedings

**Adams County Public Library
West Union Public Library
Board of Trustees Regular Meeting
April 10, 2019 – 5:30 p.m.**

The Adams County Public Library Board of Trustees met on April 10, 2019, at 5:30 p.m. for their regular meeting at the West Union Public Library.

Phil Rhonemus called the meeting to order. Members present were Doug McClellan, Linda Worley, Danny Grooms, and Linda Stepp. Others present were Executive Director Nicholas Slone and Fiscal Officer Amy Werring.

David Hook and Josie Winterhalter were excused.

Minutes of the previous Board of Trustees meeting were reviewed and discussed.

Motion #1 made by Linda Stepp, seconded by Linda Worley **to approve the minutes of the regular meeting held March 13, 2019.** Motion carried. All yeas.

Report of Fiscal Officer

The financial reports submitted by the Fiscal Officer were reviewed and discussed.

Motion #2 made by Doug McClellan, seconded by Danny Grooms **to accept the financial reports of the Fiscal Officer and approve the payment of bills.** Motion carried. All yeas.

Report of Executive Director

Nick made the board aware of the failure of an A/C unit at the Peebles branch and presented the board with estimates to replace the unit and to replace the furnace with the unit. **Motion #3** made by Doug McClellan, seconded by Linda Worley **to approve the purchase of the A/C unit with the furnace from Daniels HVAC for \$6900.00 with the stipulation that Mr. Daniels made the final adjustments on the installation.** Motion carried. All yeas

The monthly library reports submitted by the Executive Director were reviewed and discussed.

Motion #4 made by Linda Stepp, seconded by Danny Grooms **to accept donations, acknowledge volunteer services, and to approve library support group activities as requested.** Motion carried. All yeas.

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Old Business

6:05 p.m. **Motion #5** made by Linda Worley, seconded by Doug McClellan, **to enter into Executive Session to discuss the employment and compensation of employees.** Roll call Linda Worley-yea, Doug McClellan-yea, Phil Rhonemus-yea, Danny Grooms-yea, and Linda Stepp-yea.

6:16 p.m. Reconvened in regular session.

Motion #6 made by Linda Worley, seconded by Doug McClellan, **to change Ginger Breitenbach's FTE assignment to .375 retroactive to April 3, 2019.** Motion carried. All yeas.

Motion #7 made by Linda Worley, seconded by Linda Stepp **to change the FTE assignments for Charles Andrew Wilson, Holly Schumacher, and Raymond Dunn to full-time at the same hourly pay rate and location effective April 29, 2019*.** Motion carried. All yeas.

***Motion #7** amended by Linda Worley, seconded by Linda Stepp **to add effective date.** Motion carried. All yeas.

The Board requested an update of the plans for partnership with ABCAP for the Summer Food program. The Library's participation is still uncertain as ABCAP has not had a response from the Ohio Department of Education, which administers the program.

Adjournment

The meeting was adjourned to meet in regular session at the Manchester Public Library on May 8, 2019.

Secretary

President