

Record of Proceedings

**Adams County Public Library
Zoom Meeting Room (online)
Board of Trustees Regular Meeting
October 14, 2020 – 5:30 p.m.**

The Adams County Public Library Board of Trustees met on October 14, 2020, at 5:30 p.m. for their regular meeting online in a Zoom Meeting Room.

Phil Rhonemus called the meeting to order. Members present were Linda Worley, David Hook, Linda Stepp, and Elaine Lafferty. Others present were Executive Director Nicholas Slone and Fiscal Officer Amy Werring.

Josie Winterhalter and Alan Foster were excused.

Minutes of the previous Board of Trustees meeting were reviewed and discussed.

Motion #1 made by Linda Worley, seconded by David Hook **to approve the minutes as amended, of the meeting held August 13, 2020.** Motion carried. All yeas.

Report of Fiscal Officer

The financial reports submitted by the Fiscal Officer were reviewed and discussed.

Motion #2 made by Linda Stepp, seconded by Elaine Lafferty **to accept the financial reports of the Fiscal Officer and approve the payment of bills.** Motion carried. All yeas.

Motion #3 made by Alan Foster, seconded by Linda Worley **to approve appropriation transfer (\$5125 from 1000-100-332-1000 Maintenance & Repair on Equipment to 2001-220-390-1000 Other Purchases Contracted Services) to fulfill the Guiding Ohio Online grant matching funds requirement as recommended by the fiscal officer retroactive to October 1, 2020.** Motion carried. All yeas.

Motion #4 made by Linda Stepp, seconded by David Hook **that The Board of Trustees adopts the Resolution Establishing the New Fund for COVID Revenue and Expenses.** Roll call Phil Rhonemus-yea, Linda Worley-yea, Linda Stepp-yea, Elaine Lafferty-yea, and David Hook-yea.

Motion #5 made by Elaine Lafferty, seconded by Linda Worley **to accept and appropriate the Cares Act/Covid funds in the amount of \$100,000.00 provided to libraries for the use of pandemic expenses, appropriation accounts: 2801-100-331-1000 Maintenance and Repair on Facilities \$10000.00 and 2801-760-750-1000 Furniture and Fixtures \$90000.00** Motion carried. All yeas.

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Report of Executive Director

Motion #6 made by Linda Stepp, seconded by David Hook to accept with regret and appreciation the resignation of Serpell Adkins, Adult Outreach Clerk, effective September 25, 2020. Motion carried. All yeas.

Nick advised the board of the recent passing of a retired library employee, Brenda Ballinger.

Old Business

In order to expedite the purchase and installation of new technology provided by the ARC grant and COVID related furniture and fixtures provided by the CARES Act the board may need to schedule a special meeting later in the month of October.

Nick requested the board's input on the library's services and hours through the end of the calendar year. He shared the specs and line drawings of potential moveable meeting room/office space.

New Business

Motion #7 made by Linda Stepp, seconded by Elaine Lafferty to authorize the Executive Director to pursue and participate in a WiFi Hotspot Grant thru the Appalachian Foundation at his discretion. Motion carried. All yeas.

6:39 p.m. **Motion #8** made by Linda Worley, seconded by David Hook, to enter into Executive Session to discuss the staffing and compensation planning of employees. Roll call, Phil Rhonemus-yea, David Hook-yea, Linda Worley-yea, Elaine Lafferty-yea, and Linda Stepp-yea

7:05 p.m. Reconvened in regular session.

Adjournment

Motion #9 made by Linda Worley, seconded by Linda Stepp since there is no further business, the regular meeting is adjourned to meet in regular session at the Zoom Meeting Room, Wednesday, November 11, 2020, at 5:30 p.m.

Secretary

President