



FOUNDATION FOR
APPALACHIAN OHIO

Give. Grow. Create.

September 8, 2020

Nicholas Slone
Adams County Public Library
401 Pike Street
Manchester, OH 45144

Dear Nicholas:

Congratulations, you have been selected as a 2020 grant recipient of the *I'm a Child of Appalachia*® Fund of the Foundation for Appalachian Ohio (FAO)! We are pleased to share the **Library Hotspot Lending Expansion** project has been funded in the amount of \$10,808.00 to support a 12-month hotspot lending program in partnership with Facebook:

- 40 Mi-Fi wireless hotspot devices;
- \$3,360.00 for 40 Mi-Fi wireless hotspot devices;
- \$6,888.00 for the first six months of data service for 40 devices, plus an additional 6 months of data service provided by T-Mobile; and
- \$560.00 for kitting, labeling, updating, and shipping of 40 Mi-Fi devices.

Please note that T-Mobile will cover the service costs for months seven through twelve through service credits processed by T-Mobile. Cases will be included with the Mi-Fi devices.

To learn more about hotspot usage and broader connectivity needs in Appalachian Ohio, libraries will share:

- a. Aggregated, anonymous non-Customer Proprietary Network Information (CPNI) device usage data to FAO and funding partner, Facebook, for the purpose of understanding program impact on a quarterly basis;
- b. Sentiment survey results from library patrons using hotspot devices; and
- c. Aggregated, anonymous circulation data for devices based on library branch location.

Before payment may be issued, you must sign and return this letter, confirming your acceptance of the terms and conditions of the grant as outlined below. Additionally, please submit one of the following, based on your tax-exempt status:

- **For 501(c)(3) organizations, a copy of your 501(c)(3) IRS determination letter;**
- **For other tax-exempt organizations (including public schools, governmental entities, etc.), the most recent audited financial statements, an IRS government information letter, or other applicable documentation of your tax-exempt status.**

- **A signed 2020 tax exemption certificate with your federal tax ID (employer number) included with T-Mobile Wireless Services in vendor area.**

Please send the above documentation via email with a scanned copy of the original, signed grant agreement letter to evigue@ffao.org or by mail with the original, signed letter to the Foundation for Appalachian Ohio at: PO Box 456, Nelsonville, OH 45764 by September 30, 2020.

Final reporting for this project will be due within 30 days of the end of the project period, and no later than October 31, 2021; a copy of the final report form is enclosed for your convenience. Please note FAO may use excerpts from your final report, as well as any accompanying photos or materials, in documents or publications for the purpose of publicizing this grant.

In order that the Foundation for Appalachian Ohio, the Grantor, may comply with all Internal Revenue Code Regulations and other requirements, we request your organization, the Grantee, abide by the following terms:

- Any portion of grant funds not used in accordance with these terms must be repaid to the Grantor. No funds from this grant will be used for any purpose other than stated in the application the Grantor is awarding. Specifically, no funds are to be used for propaganda purposes, to influence legislation, to influence the outcome of any public election, or to be used directly or indirectly in any voter registration drive. Any change in purpose, grant period, or reporting dates must be requested and approved in advance, by the Grantor, in writing.
- Grantee agrees to expend funds from this grant only for the purposes outlined in the agreement, and in accordance with section 501(c)(3), section 4945 and other applicable provisions of the Internal Revenue Code.
- Grantee agrees to perform work described in the approved application according to the provided budget and work plan upon which the grant award is based.
- The Grantor requires notification of any change in the Federal tax status of the fiscal agent before or during the period the grant funds are being spent.
- It is understood that this grant, and the payments on it, may be discontinued, modified or withheld if, in the Grantor's sole judgment, such action is necessary.
- Grantee provides recognition and acknowledgement of the Grantor's award and contribution in all activities, publications, and materials associated with this grant award. All media communications pertaining to this project should indicate the support of the *I'm A Child of Appalachia* Fund/FAO. Please retain copies of all materials and media communications to include in your final report.
- The Grantor may monitor and conduct an evaluation of operations under this grant, including full and complete access to grantee files and financial records relating to the grant or tax status, upon a reasonable and timely request.
- No person in the United States shall, on the basis of actual or perceived race, color, religion, national origin, sex, gender identity (as defined in paragraph 249(c)(4) of title 18, United States Code), sexual orientation, marital or parental status, political affiliation,

military service, physical or mental ability, or any other improper criterion be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available by FAO, and any other program or activity funded in whole or in part with funds appropriated for grants, cooperative agreements, and other assistance administered by FAO.

At the conclusion of the grant, the Grantee agrees to furnish a written report to the Grantor describing the activities carried out, lessons learned, and a fiscal accounting of grant funds. The Grantor also requests that any photos related to the grant be provided with the written report, ideally in jpeg format on disc or via email. The Grantee agrees to have obtained all required permissions for submitted photos. Usage rights for submitted photos include, but are not limited to, lifetime usage in any brochure, annual report, print ads, or other marketing material—including direct mail or email, public relations or sales material, and Foundation web design—distributed to a targeted audience for commercial or promotional purposes and for organizational use by funders partnering with FAO to support the grant. The Grantee will continue the hotspot lending program at their discretion following the initial year of service based on their experience with the program and patron response/experience with hotspot devices and corresponding lending program.

Because publicity helps demonstrate to donors and the region the positive impact of charitable giving, the Foundation welcomes promotion around grant awards and encourages your efforts to provide ongoing publication of your initiative. Our **Grantee Press Kit**, including a sample press release and a sample newsletter article, are available for download under the Grantee Information section of the Foundation for Appalachian Ohio's website www.AppalachianOhio.org/grow/grants/grantee-information/.

We are excited to support your project and appreciate the opportunities you are creating! If you have any questions or concerns, please don't hesitate to contact us at 740.753.1111.

Sincerely,



Megan Wanczyk
Vice President of Communications and Programs

The above grant terms are accepted and agreed to by the undersigned on behalf of the grantee organization.

Printed Name

Date

Signature

Title

Megan Wanczyk, Vice President of Communications and Programs Date