

Record of Proceedings

**Adams County Public Library
Zoom Meeting Room (online)
Board of Trustees Regular Meeting
November 11, 2020 – 5:30 p.m.**

The Adams County Public Library Board of Trustees met on November 11, 2020, at 5:30 p.m. for their regular meeting online in a Zoom Meeting Room.

Phil Rhonemus called the meeting to order. Members present were Linda Worley, David Hook, Linda Stepp, Elaine Lafferty, Josie Winterhalter and Alan Foster. Others present were Executive Director Nicholas Slone and Fiscal Officer Amy Werring.

Minutes of the previous Board of Trustees meeting were reviewed and discussed.

Motion #1 made by Linda Stepp, seconded by Josie Winterhalter **to approve the minutes of the meeting held November 2, 2020.** Motion carried. All yeas.

Report of Fiscal Officer

The financial reports submitted by the Fiscal Officer were reviewed and discussed.

Motion #2 made by Alan Foster, seconded by David Hook **to accept the financial reports of the Fiscal Officer and approve the payment of bills.** Motion carried. All yeas.

Motion #3 made by Josie Winterhalter, seconded by Linda Worley **to approve appropriation transfer (\$2623.50 from 1000-760-740-1000 Building Improvements to 1000-760-750-1000 Furniture and Equipment) to facilitate Library Design proposal purchase order as recommended by the fiscal officer.** Motion carried. All yeas.

Motion #4 made by Alan Foster, seconded by Linda Stepp **that The Board of Trustees adopts the Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor.** Roll call Phil Rhonemus-yea, Linda Worley-yea, Elaine Lafferty-yea, Josie Winterhalter-yea, Alan Foster-yea, and David Hook-yea, Linda Stepp-yea.

The Nominating Committee of the ACPL Board of Trustees will include Linda Worley (Chair), David Hook and Elaine Lafferty. They will have officer nominations for the December meeting.

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Report of Executive Director

The monthly library reports submitted by the Executive Director were reviewed and discussed.

Old Business

Motion #5 made by Josie Winterhalter, seconded by Linda Stepp to approve the Adams County Public Library's official holidays for 2020 listed in Section 1.210 in the Library Handbook. Motion carried. All yeas.

Motion #6 made by Alan Foster, seconded by Linda Worley to approve the employee medical insurance plan (Medical Mutual of Ohio COSE MEWA PPO 3020-2000) of which the library portion will continue to be 88% effective December 1, 2020 as recommended by the executive director. Motion carried. All yeas

New Business

Motion #7 made by David Hook, seconded by Alan Foster to authorize the replacement of the West Union furnace by Daniel's HVAC with model S9V2-VS plus modifying the existing units to allow the use of Merv-16 filtration for a total of \$6500.00. Motion carried. All yeas.

6:01 p.m. **Motion #8** made by Alan Foster, seconded by Josie Winterhalter, to enter into Executive Session to discuss the staffing and compensation planning of employees. Roll call, Phil Rhonemus-yea, David Hook-yea, Linda Worley-yea, Elaine Lafferty-yea, Alan Foster-yea, Josie Winterhalter-yea, and Linda Stepp-yea

6:22 p.m. Reconvened in regular session.

Motion #9 made by Linda Stepp, seconded by Elaine Lafferty to approve a one-time pay increase for current employees equal to 5% of wages paid Jan 10, 2020 through Nov 13, 2020. Motion carried. All yeas.

Adjournment

The meeting was adjourned to meet in regular session in the Zoom virtual meeting room on December 9, 2020, immediately followed by the annual organization meeting.

Secretary

President