

# ***Adams County Public Library***

Zoom Video Meeting

December 9, 2020

## ***Organizational Meeting Agenda***

- I. Opening
  - A. Call to Order – Chair Pro Tempore
  - B. Roll Call – Amy Werring, Fiscal Officer
  
- II. Election of Officers
  - A. Report of Nominating Committee
  - B. Other Nominations
  - C. Election
    - **Motion** to close the nominations
    - **Motion** to elect the slate as presented [or conduct balloting for officers]
  
- III. President Assumes the Chair
  
- IV. Organizational Governance
  - **Notation** in the minutes that the rules for organization governance are provided in the Library Handbook Section 1.20 – Bylaws that were adopted March 12, 2003, with subsequent amendments.
  
- V. Regular Meeting Schedule
  - **Motion** to set the regular meeting date as the second Wednesday of the month at 5:30 p.m. at alternate locations in the following order: Manchester, North Adams, Peebles, West Union, with Zoom video as a substitute meeting option when necessary, due to the COVID-19 pandemic.
  
- VI. Fiscal Management
  - **Motion** to re-appoint Amy Werring as fiscal officer, Tara Dryden as deputy fiscal officer, and Nicholas Slone as credit card compliance officer.
  - **Notation** in the minutes that bonds for the fiscal officer and deputy fiscal officer have been renewed for \$100,000 and other employees in the amount of \$5,000 each.  
**Notation** in the minutes that the current depository agreement with First State Bank is effective until May 20, 2023.
  
- VII. Committee Appointments
  - A. Records Commission (All Board Members)
  - B. Executive Committee (Board Officers)
  - C. Planning Committee
  - D. Audit Committee
  
- VIII. Administrative Wages
  - **Motion** to set the wages of the fiscal officer, deputy fiscal officer and executive director.
  
- IX. Adjournment
  - Since there is no further business, the organizational meeting is adjourned to meet in regular session by Zoom Video Meeting on Wednesday, January 8, 2021, at 5:30 p.m.

*If you cannot attend, please notify the executive director or fiscal officer in advance. If you need to call on the day of the meeting, please call the building where the meeting is scheduled.*

See Library Handbook on the Web – <http://adamscolibrary.org/about/board-of-trustees/>