

Adams County Public Library
Board of Trustees Regular Meeting
Zoom Video Meeting
December 9, 2020

AGENDA

- I. Opening
 - A. Call to Order – Phil Rhonemus, President
 - B. Pledge of Allegiance
 - C. Roll Call – Amy Werring, Fiscal Officer

- II. Public Participation

- III. Minutes of Previous Meetings
 - **Motion** to approve the minutes of the regular meeting on November 11, 2020.

- IV. Report of Fiscal Officer
 - A. Monthly Financial Reports
 - **Motion** to accept the financial reports of the fiscal officer and approve payment of bills.
 - B. Appropriation Transfers
 - **Motion** to approve end of year appropriation transfers from the General Fund (1000) to the Permanent Improvement Fund (4005), as recommended by the fiscal officer.
 - C. Year-end Accounting
 - **Motion** to authorize appropriation transfers as necessary to close out FY 2020.
 - D. Temporary Appropriations for 2021
 - **Motion** to approve temporary appropriations resolution for FY 2021, as recommended by the fiscal officer (roll call vote).

- V. Reports of Committees

- VI. Report of Executive Director
 - A. Correspondence
 - B. Monthly Library Reports
 - **Motion** to accept donations, acknowledge volunteer services, and approve library support group activities as requested.
 - C. Other Reports

- VII. Old Business
 - Evaluation of Executive Director and Fiscal Officer

- VIII. New Business
 - A. Executive Session
 - **Motion** to enter into executive session to discuss the employment and compensation of employees. **Roll call vote** -- Executive session -- **Reconvene** in regular session.
 - B. Staffing
 - **Motion** to approve Section 2.500 – Staff Titles and Description and Section 2.6000 – Staff Assignments 2020 as recommended by the executive director, effective December 20, 2020.
 - **Motion** to approve revisions to Section 2.610 – Wage and Salary Schedule 2020, effective December 20, 2020.

C. Chair Pro Tempore appointment for 2021 Organizational Meeting

IX. Adjournment

- Since there is no further business, the regular meeting is adjourned to reconvene immediately following this meeting for the 2021 Organizational Meeting.

If you cannot attend, please notify the executive director or fiscal officer in advance. If you need to call on the day of the meeting, please call the building where the meeting is scheduled.

See Library Handbook on the Web – <http://adamscolibrary.org/about/board-of-trustees/>