

## Record of Proceedings

**Adams County Public Library  
Zoom Meeting Room (online)  
Board of Trustees Regular Meeting  
March 10, 2021 – 5:30 p.m.**

The Adams County Public Library Board of Trustees met on March 10, 2021 at 5:30 p.m. for a regular meeting online in a Zoom Meeting Room.

Phil Rhonemus called the meeting to order. Members present were David Hook, Josie Winterhalter, Elaine Lafferty, Linda Stepp and Alan Foster. Others present were Executive Director Nicholas Slone and Fiscal Officer Amy Werring.

Linda Worley was excused.

There was no public participation.

Minutes of the previous Board of Trustees meeting were reviewed and discussed.

**Motion #1** made by Josie Winterhalter, seconded by Elaine Lafferty **to approve the minutes of the meeting held February 10, 2021.** Motion carried. All yeas.

### **Report of Fiscal Officer**

The financial reports submitted by the Fiscal Officer were reviewed and discussed. **Motion #2** made by Linda Stepp, seconded by David Hook **to accept the financial reports of the Fiscal Officer and approve the payment of bills.** Motion carried. All yeas.

### **Report of Executive Director**

The library has finished with the addition of new furniture, fixtures and glass rooms at all locations. The organization is on track to switch cargo procedures from all locations to a cargo hub effective 3-29-21. This is projected to save the library approximately \$24000.00. As the vaccines rollout, the next library goal is to add Saturday hours later this spring.

The Library continues to provide funding support for Ohio's Imagination Library in Adams County, along with other supporting organizations.

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### Old Business

**Motion #3** made by Alan Foster, seconded by Josie Winterhalter **to approve the replacement of Peebles' HVAC unit with improved air filter, model S9V2-VS, for \$9900.00 by Daniels HVAC.** Motion carried. All yeas.

**Motion #4** made by Linda Stepp, seconded by Alan Foster, **to accept the recommendation and to approve the purchase of additional technology for \$73504.75 under the ARC Grant provisions.** Motion carried. All yeas.

### New Business

5:54 p.m. **Motion #5** made by Alan Foster, seconded by David Hook **to enter into executive session to discuss the employment and compensation of employees. Roll call vote – Phil Rhonemus-yes, Alan Foster-yes, David Hook-yes, Elaine Lafferty-yes, Linda Stepp-yes, Josie Winterhalter-yes.** Motion carried.

6:01 p.m. Reconvened in regular session.

**Motion #6** made by Linda Stepp, seconded by Elaine Lafferty **to approve the hire of part-time Level 1 library clerk, Melinda Hayslip, at Manchester, for 29 hours per week at \$8.80/hour, effective March 8, 2021.** Motion carried. All yeas.

### Adjournment

**Motion #7** made by Josie Winterhalter, seconded by Linda Stepp **since there is no further business, the regular meeting is adjourned to meet in special session at the Zoom Meeting Room, Monday, March 22, 2021, at 5:30 p.m.**

Secretary

President