

Record of Proceedings

**Adams County Public Library
Zoom Meeting Room (online)
Board of Trustees Regular Meeting
April 14, 2021 – 5:30 p.m.**

The Adams County Public Library Board of Trustees met on April 14, 2021 at 5:30 p.m. for a regular meeting online in a Zoom Meeting Room.

Phil Rhonemus called the meeting to order. Members present were David Hook, Josie Winterhalter, Elaine Lafferty, Linda Stepp, Linda Worley, and Alan Foster. Others present were Executive Director Nicholas Slone and Fiscal Officer Amy Werring.

There was no public participation.

Minutes of the previous Board of Trustees meeting were reviewed and discussed.

Motion #1 made by Josie Winterhalter, seconded by Elaine Lafferty **to approve the minutes of the emergency meeting held March 22, 2021 with the revision that the next meeting type was changed to regular.** Motion carried. All yeas.

Report of Fiscal Officer

The financial reports submitted by the Fiscal Officer were reviewed and discussed. **Motion #2** made by David Hook, seconded by Alan Foster **to accept the financial reports of the Fiscal Officer and approve the payment of bills.** Motion carried. All yeas.

Report of Executive Director

Nick advised the board of the library's plan to resume normal business hours following current safety guidelines of mask requirement, social distance and increased sanitation. There continue to be reduced numbers allowed in the building and a maximum stay of 2 hours per day. Children under 12 will need to be accompanied by an adult. The library, at that time, will begin accepting donations. The board asked that he places paid ads in the county newspapers with the return to normal hours.

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Old Business

Motion #3 made by Alan Foster, seconded by Linda Stepp **to approve the purchase of a 2018 Ford Transit Connect vehicle for use in transport of library local cargo for up to \$23000 contingent upon mechanical inspection.** Motion carried. All yeas.

Motion #4 made by Alan Foster, seconded by Josie Winterhalter, **to approve the transfer of funds up to \$23000.00 for van purchase from 1000-910-910-1000 (Transfers Out) to 1000-760-770-1000 (Motor Vehicles).** Motion carried. All yeas.

New Business

6:06 p.m. **Motion #5** made by David Hook, seconded by Linda Worley **to enter into executive session to discuss the employment and compensation of employees. Roll call vote – Phil Rhonemus-yes, Alan Foster-yes, David Hook-yes, Elaine Lafferty-yes, Linda Stepp-yes, Josie Winterhalter-yes, Linda Worley-yes.** Motion carried.

6:12 p.m. Reconvened in regular session.

Motion #6 made by Linda Stepp, seconded by Linda Worley **to approve the change of assignment for Jacob Fletcher to part-time Library Clerk Level 5 at Peebles for 20 hours per week at \$10.17/hour effective April 19, 2021 and the hire of part-time Level 1 library clerk, Benjamin Miller at North Adams, for 29 hours per week at \$8.80/hour, effective March 15, 2021.** Motion carried. All yeas.

Adjournment

Motion #7 made by Josie Winterhalter, seconded by David Hook **since there is no further business, the regular meeting is adjourned to meet in regular session in person at Manchester Public Library and the Zoom Meeting Room, Wednesday, May 12, 2021 at 5:30 p.m.**

Secretary

President