

## Record of Proceedings

**Adams County Public Library  
North Adams Public Library  
Zoom Meeting Room (online)  
Board of Trustees Regular Meeting  
June 9, 2021– 5:30 p.m.**

The Adams County Public Library Board of Trustees met on June 9, 2021, at 5:30 p.m. for their regular meeting at Manchester Public Library and online in a Zoom Meeting Room.

Phil Rhonemus called the meeting to order. Members present were Linda Worley, David Hook, Alan Foster, Elaine Lafferty, Joie Winterhalter, and Linda Stepp (virtually). Others present were Executive Director Nicholas Slone and Fiscal Officer Amy Werring.

Public participants were Karen Hughes, Becky Semple, Judy Endicott, and Patty Wilmouth, who expressed concerns regarding the glass room at the North Adams location. Citing space restrictions, they feel it should be relocated in our library system.

Minutes of the previous Board of Trustees meeting were reviewed and discussed.

**Motion #1** made by David Hook, seconded by Elaine Lafferty **to approve the minutes of the regular meeting held May 12, 2021.** Motion carried. All yeas.

### **Report of Fiscal Officer**

The financial reports submitted by the Fiscal Officer were reviewed and discussed.

**Motion #2** made by Alan Foster, seconded by Josie Winterhalter **to accept the financial reports of the Fiscal Officer and approve the payment of bills.** Motion carried. All yeas.

### **Report of Executive Director**

**Motion #3** made by Alan Foster, seconded by Linda Worley **to accept with regret and gratitude for her service, the resignation of Deborah Cumberledge effective July 30, 2021.** Motion carried. All yeas. The board requested Nick send a letter expressing said sentiments to Deborah.

The monthly library reports submitted by the Executive Director were reviewed and discussed.

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### Old Business

**Motion #4** made by Josie Winterhalter, seconded by David Hook to adopt the resolution requesting the Adams County Auditor to certify the total current tax valuation of the Adams County Public Library District, Adams County, Ohio, and the amount to be generated during the first year of collection of a renewal existing tax for current expenses of the Adams County Public Library. Roll call, Phil Rhonemus-yea, David Hook-yea, Linda Worley-yea, Alan Foster-yea, Elaine Lafferty-yea, and Linda Stepp-yea, Josie Winterhalter-yea. Motion carried.

**Motion #5** made by Linda Worley, seconded by Elaine Lafferty, to add the new job description SECTION 2.880 – SHUTTLE DRIVER. Motion carried. All yeas.

**Motion #6** made by David Hook, seconded by Josie Winterhalter to approve the 2022 Tax Budget and certify amounts to the county budget commission. Motion carried. All yeas.

**Motion #7** made by Alan Foster, seconded by Josie Winterhalter to give the director the discretion to make the decision regarding the disposition of the glass room currently located at North Adams Public Library. Motion carried. All yeas.

The board recommended the library purchase some advertising slots on the local radio station reminding the public that the library has returned to full service.

### New Business

6:43 p.m. **Motion #8** made by Alan Foster, seconded by Elaine Lafferty, to enter into Executive Session to discuss the employment and compensation of employees. Roll call, Phil Rhonemus-yea, David Hook-yea, Linda Worley-yea, Alan Foster-yea, Elaine Lafferty-yea, Josie Winterhalter-yea, and Linda Stepp-yea.

6:55 p.m. Reconvened in regular session

**Motion #9** made by Linda Stepp, seconded by Josie Winterhalter, to accept the resignations of Melinda Hayslip effective May 19, 2021, Holly Schumacher effective May 24, 2021 and the change in assignment for Brenda Arrasmith to no fixed assignment effective June 7, 2021. Motion carried. All yeas.

**Motion #10** made by Alan Foster, seconded by Linda Stepp, to approve the following policy revision: Section 2.610 – Wage and Salary Schedule 2021, effective June 13, 2021 and to authorize 10% increase in all staff wages effective June 13, 2021,

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**including the Executive Director (\$77295.90), the Fiscal Officer (\$44779.90) and the Deputy Fiscal Officer (\$17.13/hour). Motion carried. All yeas.**

**Motion #11** made by David Hook, seconded by Elaine Lafferty **to approve the hire of Amy Sheeley as a part-time library page with no fixed assignment for \$8.80/hour effective May 24, 2021.** Motion carried. All yeas.

### **Adjournment**

**Motion #12** made by Linda Worley, seconded by David Hook, **to adjourn the meeting.** The board will meet in regular session at the West Union Public Library and in the Zoom Meeting Room on Wednesday, August 11, 2021 at 5:30p.m.

**Secretary**

**President**