

**Adams County Public Library**  
**Board of Trustees Regular Meeting**  
**Manchester Public Library**  
**September 8, 2021 – 5:30 p.m.**

**AGENDA**

- I. Opening
  - A. Call to Order – Phil Rhonemus, President
  - B. Pledge of Allegiance
  - C. Roll Call – Amy Werring, Fiscal Officer
  
- II. Public Participation
  
- III. Minutes of Previous Meeting
  - **Motion** to approve the minutes of the emergency meeting held on August 11, 2021.
  
- IV. Report of Fiscal Officer
  - A. Monthly Financial Reports
    - **Motion** to accept the financial reports of the fiscal officer and approve payment of bills.
    - **Motion** to approve appropriation transfer as recommended by the fiscal officer, retroactive to August 31, 2020:

Amount	From	To
\$1,500.00	1000-100-359-1000 Other Rents and Leases	1000-100-390-1000 Contracted Services
  
- V. Report of Executive Director
  - A. Correspondence
  - B. Monthly Library Reports
    - **Motion** to accept donations, acknowledge volunteer services, and approve library support group activities as requested.
  - C. Other Reports
  
- VI. Old Business
  - A. Pandemic Services Update
  
- VII. New Business
  - A. Executive Session - Staffing
    - **Motion** to enter into executive session to discuss the employment and compensation of employees. **Roll call vote -- Executive session -- Reconvene** in regular session.
  
- VIII. Adjournment
  - Since there is no further business, the regular meeting is adjourned to meet in regular session at North Adams Public Library on Wednesday, October 13, 2021 at 5:30 p.m.

*If you cannot attend, please notify the executive director or fiscal officer in advance. If you need to call on the day of the meeting, please call the building where the meeting is scheduled.*  
See [Library Handbook](https://adamscolibrary.org/about/board-of-trustees/) on the Web – <https://adamscolibrary.org/about/board-of-trustees/>